

# FURNISHINGS & SHIPPING INFORMATION



2026 Nebraska Agri-Business Exposition  
January 27-28, 2026



*– Please return this form no later than JANUARY 10, 2026 –*

Booth Assignment: \_\_\_\_\_ (Unless unknown, Association will complete)

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

1. Please select the size of the table that comes furnished with your booth. If you have multiple booths, please indicate the size of table for each booth. Example: You have 3 booths. Do you want 3 six-foot tables, 2 six-foot tables and 1 eight-foot table, etc. **YOU ARE REQUIRED TO COMPLETE ITEM 1.**

\_\_\_\_\_ 8'x30" Table(s)

\_\_\_\_\_ 6'x30" Table(s)

\_\_\_\_\_ Extra Banquet Style Chair(s)

**(2 chairs come furnished with each table)**

2.  **Electricity:** I need standard 110-volt electrical power. (Extension cords and power strips are not provided. Please bring these items to split your outlet.)

*The furniture below can be rented. If you need anything beyond these items, please rent from a third party.*

3. \_\_\_\_\_ 6'x30" Tables, \$25.00 Each \$ \_\_\_\_\_

4. \_\_\_\_\_ 8'x30" Tables, \$25.00 Each \$ \_\_\_\_\_

5. \_\_\_\_\_ Standing Cocktail Tables, \$25.00 Each \$ \_\_\_\_\_

6. \_\_\_\_\_ Backless Bar Stools, \$25.00 Each \$ \_\_\_\_\_

TOTAL RENTAL FURNITURE \$ \_\_\_\_\_

Supply the following information to pay by credit card:

Card number: \_\_\_\_\_ Exp Date \_\_\_\_\_ Security Code \_\_\_\_\_

Email Receipt to: \_\_\_\_\_

Card billing address: \_\_\_\_\_

**Freight or Shipment of Materials:** Freight shipments for any event will not be accepted more than five (5) days prior to the move in date on the contract. Shipments arriving before this time will be subject to storage charges of \$10.00 per package, per day or may be refused by the hotel/conference center. No C.O.D. shipments will be accepted. All shipments must have visibly displayed information on each package.

- Name of event
- Full name of the individual claiming the shipment
- Full address and contact information, including phone number for the contact person
- Company shipping the item

Shipping Address:

**Younes Conference Center North  
707 W Talmadge St  
Kearney, NE 68845  
Ph: (308) 238-7002**

Shipments may remain on-site after the event for pickup only if they are fully packaged, ready for transport, have a bill of lading attached, and have been checked in with Younes Hospitality staff. All shipments awaiting pickup from the hotel or conference center must already have pickup arrangements confirmed with the shipping company. To accommodate other incoming events, staff may require items to be relocated to a storage area; exhibitors are responsible for moving their own items if requested. All outbound shipments must be picked up within two (2) days following the conclusion of the event. Any items left in the exhibit area that have not been properly identified and checked in with Younes Hospitality staff, or not picked up within two (2) days, will be discarded. Drop-off and pickup times must be scheduled during the designated exhibitor setup times coordinated with the hotel or conference center. Please note: the Conference Center does not have a loading dock. If forklift assistance is required for unloading, arrangements must be made with a third-party provider.

Return Form to: Nebraska Agri-Business Association, 8700 Executive Woods Dr, Suite 400, Lincoln, NE 68512-9612

Questions: Connie Schroeder – [cschroeder@na-ba.com](mailto:cschroeder@na-ba.com) or call (402) 476-1528