



CONTRACT FOR EXHIBIT SPACE

January 8-9, 2019

CHI Health Center, Omaha, NE

Return to: Nebraska Agri-Business Association, Inc.
 8700 Executive Woods Dr, Ste 400 • Lincoln, NE 68512-9612
 E-Mail: rbarker@na-ba.com • Web: www.na-ba.com
 Phone: (402) 476-1528

FOR OFFICE USE ONLY

NeABA Supporter Non-Supporter

Paid In Full, Booth Fees: _____

Exh. Reg. Pd: \$ _____ # _____

Exh. Reg. Pd: \$ _____ # _____

Sponsorship: \$ _____ Type: _____

Parking Passes: \$ _____ # _____

Drink Tickets: \$ _____ # _____

Prog Listing Rec'd Auction Item Description Rec'd

TOTAL PD: \$ _____

Check name: _____

Check #: _____

Card Name: _____

Transaction #: _____

Transaction #: _____

What's Included:

Two free exhibitor registrations per booth with parking passes for both show days (up to a maximum of 10 free exhibitor registrations based on 5 or more booths – see your registration form for details)

Two line booth identification sign

Forklift service for private vehicles only (excludes any commercial carriers or item pieces in excess of 2500 lbs)

One free ad in our Expo promotional emails

8' backdrop draping and 3' high draped side dividers for 10'x 10' spaces

Free power wash service

Descriptive listing in the program and on the association website

Free parking in Lot D on Set-Up Day

Booth prices do NOT include electricity, internet or furnishings of any kind. Rental options on furnishings are available from FERN EXPOSITION & electrical, A/Vs and internet services through CHI Health Center.

# of booths	NeABA Supporter* Prices	Non-NeABA Supporter Prices
1-5 booths (all standard booths are 10' x 10')	\$ 545.00 each	\$ 785.00 each
20' x 20' Block (400 sq ft)	\$2,180.00 (\$5.45/sq ft)	\$ 3,140.00 (\$7.85/sq ft)
20' x 30' or 12' x 50' Block (600 sq ft)	\$2,370.00 (\$3.95/sq ft)	\$ 3,180.00 (\$5.30/sq ft)
20' x 50' Block (1,000 sq ft)	\$3,950.00 (\$3.95/sq ft)	\$ 5,300.00 (\$5.30/sq ft)
30' x 40' Block (1,200 sq ft)	\$4,620.00 (\$3.85/sq ft)	\$ 6,240.00 (\$5.20/sq ft)
30' x 50' Block (1,500 sq ft)	\$5,700.00 (\$3.80/sq ft)	\$ 6,750.00 (\$4.50/sq ft)
50' x 50' Block (2,500 sq ft)	\$9,250.00 (\$3.70/sq ft)	\$11,000.00 (\$4.40/sq ft)

End of row booths (Does not apply to blocks of space) additional \$50.00 per end booth

*** NeABA SUPPORTER** – An exhibitor is a NeABA Supporter if they are currently an Industry Partner Sponsor OR if they have participated in 2018 in TWO of the following: 1) 2018 association member; 2) 2018-19 directory advertiser; 3) 2018 magazine advertiser; or 4) 2018 Summer Convention sponsor, for the Nebraska Agri-Business Association. An NeABA Supporter is entitled to the lower booth space rate listed on this contract only.

- NEBRASKA AGRI-BUSINESS ASSOCIATION, INC. Leases _____ (total number) Spaces, as listed below:
- (FIRST CHOICE) Booths No. _____
- (SECOND CHOICE) Booths No. _____
- (THIRD CHOICE) Booths No. _____

In the CHI Health Center, Omaha, Nebraska as shown on the official plan, for the following days of January 8-9, 2019, and subject to the conditions and rules as printed and attached hereto and hereon, the Floor Plan which is understood and agreed to be part of this contract.

Payment of 100% must accompany this order (contract). Make check payable to: NeABA.

Please print or type company information below:

- Firm Name (Lessee) _____
- Address _____
- City _____ State/Prov./Country _____ Zip Code _____
- Contact Person _____ Title _____
- Phone _____ Ext. _____ Website: _____
- Cell Phone _____ E-Mail: _____

10. Signed this _____ Day of _____, 20____ 11. Signed by (Individual's name) **X** _____

12. **BOOTH NAME SIGN (EXACT WORDING)** Co. Name: _____
 (Same Firm Name Only) City & State: _____

13. Yes No, I want a "NEW PRODUCT" Sign for my Booth Space.

14. Please give a brief description of products to be exhibited: _____

LIABILITY: The services of a night watchman are furnished with your booth, however, Nebraska Agri-Business Association, Inc., shall not be responsible for any loss, theft, damage, injury or liability that may occur to exhibitor or to exhibitor's employees or property from any cause whatsoever, prior to, during or subsequent to the period covered by the exhibit contract, and the exhibitor on signing of contract expressly releases Nebraska Agri-Business Association, Inc., from and agrees to indemnify same against any and all claims for such loss, damage, or injury. Exhibitor further agrees to keep its booth space free from any condition which might cause injury to any person coming into such space, and to defend and indemnify the Nebraska Agri-Business Association, Inc., from all claims, judgements, suits, costs, charges, damages and expenses of any nature that may accrue to persons or property either on account of events within its booth space or by reason of acts or omissions by any of its representatives or employees. Exhibitor is entirely responsible for its leased space and agrees to reimburse the Nebraska Agri-Business Association, Inc. for any damage done to the space which has been leased. Any damage to the building or property of CHI Health Center, Omaha, Nebraska, due to the carelessness of the exhibitor or exhibitor's employees shall be paid for by the exhibitor.

Nebraska Agri-Business Association, Inc. (lessor) Representative's Signature: BY _____

– TOTALS –

- \$ _____ TOTAL BOOTH AMOUNT FOR _____ (Number of) BOOTHS (Full Payment must accompany your contract)
- \$ _____ END OF ROW FEE \$50.00 (If your booth falls at the end of an aisle, add this amount for each)
- \$ _____ PLUS TOTAL REGISTRATION FEES (Line 9 of Exhibitor Pre-Registration Form)
- \$ _____ TOTAL CHECK PAYABLE TO: NeABA or complete credit card information below:

Please list card type _____ Card number _____ Exp. Date _____

Signature: _____ Email Receipt to: _____

Card billing address: _____

NEBRASKA AGRI-BUSINESS EXPOSITION

Conditions of Agreement

- APPLICATION:** All potential exhibitors must file written application with the Nebraska Agri-Business Association, Inc. (NeABA). Telephone orders are not accepted.
- CHANGES IN THE BOOTH FLOOR PLAN:** The Nebraska Agri-Business Association reserves the right to change the booth floor plan and booth locations. The Nebraska Agri-Business Association will respect choice of booth space so far as possible. Where space requested is not available, space will be assigned to conform as nearly as possible in size and location as requested. Exhibitors adjusting size of a block of space from a previous year may be moved to accommodate the best usage of space.
- VALIDITY:** No contract is valid until the application and all monies are submitted to the Nebraska Agri-Business Association, and the Association signs same.
- DUE DILIGENCE:** NeABA makes no representation concerning any sponsor or exhibitor nor its products or services and the admission to the show of any sponsor or exhibitor constitutes neither an endorsement, recommendation nor representation by NeABA of any exhibitor or sponsor or its products or services. NeABA has not and will not undertake or perform any due diligence function as to any sponsor or exhibitor or its products or services and each exhibitor or sponsor agrees to display only services and products which have economic viability and that fully comply with applicable law, regulations and professional standards.
- Exhibitors agree to comply with all rules and regulations of the owner of the exhibit hall.
- TERMS OF PAYMENT:** The total amount of space rental must accompany the application and contract required for the reservation of space. No exhibitor or part of an exhibit will be admitted to any space until the rental for the space has been paid in full.
- REFUNDS:** 100% refund on all fees paid in for written cancellations received in the Nebraska Agri-Business Association Office before October 12, 2018. 50% refund on written cancellations received in the Nebraska Agri-Business Association Office before November 1, 2018. No refund for cancellations received in the Association Office after November 1, 2018.
- SPACE ASSIGNMENT:** All booths must be open and occupied during the Exposition. Space assignments will be made in the order applications are received. Exhibitors should select three different booths or groups of booths in separate locations and specify the order of their choice. If none of these are available, the Nebraska Agri-Business Association will assign space subject to Exhibitor's approval.
- SUBLETTING OF SPACE:** NO SPACE SHALL BE SUBLET WITHOUT THE EXPRESS WRITTEN CONSENT OF THE NEBRASKA AGRI-BUSINESS ASSOCIATION. ONLY ONE COMPANY MAY CONTRACT FOR EXHIBIT SPACE AND OCCUPY SAID SPACE.
- EXHIBIT PERSONNEL:** All personnel working in an exhibitor's booth or space must be a registrant. All exhibit personnel must be registered with the Exposition. The person's name must be on the badge and the badge must be visible at all times.
- DISPLAY OF PRODUCTS:** Display of products on the floor will be confined horizontally and vertically by firms occupying within contracted space who are a part of the convention. An additional space fee will be charged on any display extending beyond or above contracted space. An entrance fee of \$300.00 per person will be charged to all manufacturers and representatives NOT participating in an exhibit. Advance registration for these people is \$250.00.
- EXHIBITOR AGREEMENT:** No use of microphones, loudspeakers, or other amplifying public address devices, without consent of the Nebraska Agri-Business Association; all displays, interviews, conferences, distribution of literature, lectures, and cash sales will be made within the confines of leased booth space. Any conferences, meetings, solicitation of business or canvassing in leased space are not permitted except in the interest of the Corporation, Company, or Individual whose name appears on the firm name sign. All signs will be limited to 8 feet in height, and all displays requesting more than 8 feet in height must secure approval from the Nebraska Agri-Business Association. Any video monitor must be positioned in the rear of the display and the table or platform on which the monitor is placed cannot exceed a height of 42 inches.
- HOURS OF EXHIBITS:** The exhibit hall will be open 9:00 A.M. - 5:00 P.M., January 8 and 9:00 A.M. - NOON., January 9, 2019 for viewing.
- ELECTRICAL, PHONE AND INTERNET:** If you need power outlets, phone or internet connections, arrangements should be made with the CHI Health Center for such service. *All charges for such electrical, phone, and internet service will be paid by the exhibitor.* Call the CHI Health Center at (402) 341-1500 or you may also get documents online at their website.
- SAFE DECORATIONS:** All decorations must be flame-proof and pass inspection by all legal authorities. All battery cables to vehicle batteries must be disconnected and all vehicle gas caps must be taped.
- INSURANCE:** It is directly understood and agreed that in no case shall Nebraska Agri-Business Association, its officers or agents be responsible for any loss, theft, damage by fire, or injury of any character to any person or article. Security will be provided, but Nebraska Agri-Business Association, while taking all precautions against loss, will not guarantee it. Exhibitors wishing to insure their goods must do so at their own expense.
- INTOXICANTS:** Exhibitor expressly agrees not to serve, sell or give any intoxicants at or near the booth, and the violation of this agreement shall entitle Nebraska Agri-Business Association to close the exhibit and remove and store same in the manner provided in paragraph 28.
- IMPROVEMENTS:** Any additions or improvements to space other than standard equipment shall be at the exhibitor's expense, subject to approval by Nebraska Agri-Business Association.
- SIZE OF SPACE:** The size of each booth is shown on the floor plan, and in arranging your exhibit, please conform with the size of your booth and to the height of the partitions. Partitions on the back are 8 feet high and side partitions are 3 feet high. No part of the exhibit may extend above the back partition or into the aisle; any exhibits extending into any aisle shall be subject to removal or severe penalty. All aisles or corridor space is under the control of the Nebraska Agri-Business Association and shall not be used for exhibit or demonstration purposes. Island spaces DO NOT have back or side partitions.
- PARKING PASSES:** Exhibitors will receive free parking passes for show days for their free registrants and may purchase additional parking passes from the NeABA *in advance only* for \$6.50 per day or pay the standard parking fee at the gate of \$8.00 per day.
- NAME SIGN:** Furnished with each booth is a suitable name sign 7" x 44" — giving the company name on the first line and the city and state on the 2nd line as furnished by the exhibitor on the front of this contact. Only one company name will be accepted and must be the same as the contracting company.
- FURNITURE RENTAL:** Chairs, Settees, Tables, Carpets, Hall Trees and other special equipment can be secured from the FERN EXPOSITION. *No furniture is furnished with the exhibit space fees.* FERN EXPOSITION should email you a link and credentials to enter their website for online orders or refer to order forms provided by Fern Exposition, which can be found on our Exposition page of the association website. Call (816) 221-0525 or (800) 959-0743 or Fax: (816) 471-1602, if you have questions.
- MOVE-IN DETAILS:** All exhibits move-in on January 7, 2019. Large equipment spaces are assigned a time to be physically moved into their space on the floor plan. Please plan accordingly for wash bay time and moving vehicles and parking them within the confines of your space. The wash bay in Exhibition Hall B will be open at 7:00 a.m. All 10x10 exhibits may move in beginning at Noon Monday, January 7, 2019. All installations must be completed by 6:00 p.m., Monday, January 7, 2019 or shall be deemed open after this time, unless permission for waiver is received from the Nebraska Agri-Business Association due to an emergency.
- PENALTY FOR LATE MOVE-IN FOR ASSIGNED EXHIBITORS:** Large equipment exhibitors are assigned move-in times based on the location of their space on the floor plan. Failure to comply with the designated time and creating additional hardship on other exhibitors will be charged a late fee of \$150.00.
- UNCRATING, ERECTION AND DISMANTLING OF EXHIBITS:** If you do not wish to uncrate your exhibit yourself, the FERN EXPOSITION will have personnel available to handle this work for you. No other exhibitor company or erection personnel will be allowed on the exhibit floor. The exhibitor's own personnel may erect their own exhibit, if desired.
- ADVANCE OF SHOW SHIPPING INSTRUCTIONS:** Ship all ways to FERN EXPOSITION/YFC, 4480 S 90th St., Omaha, Nebraska 68127. Call (800) 959-0743 on shipping or decorating questions.
 - Shipments *MUST* arrive no later than January 3, 2019.
 - Mark Crates & Boxes For: Nebraska Agri-Business Exposition, please show booth number & Company name, and if you have special instructions of any kind, please forward ahead of shipments so that they may be able to handle your merchandise to your complete satisfaction.
 - EMPTY CRATES: Will be removed from space and stored free of charge (By NeABA) and returned to your space at the end of the exhibit.
- SHIP TO ARRIVE ON MOVE-IN DAY INSTRUCTIONS:** Ship all ways to FERN EXPOSITION/CHI HEALTH CENTER, 455 N 10th St., Omaha, NE 668102.
 - Shipments *MUST* arrive Monday, January 7, 2019 ONLY! (Early shipments will be refused!)
 - Mark Crates & Boxes For: Nebraska Agri-Business Exposition, please show booth number & Company name, and if you have special instructions of any kind.
 - EMPTY CRATES: Will be removed from space and stored free of charge (By NeABA) and returned to your space at the end of the exhibit.
- REMOVAL OF EXHIBITS:** Exhibitors will not be permitted to remove exhibits or any part of same until Noon., Wednesday, January 9, 2019. ALL EXHIBITS MUST BE REMOVED FROM THE CHI Health Center by 3:00 p.m., Wednesday, January 9, 2019.
- MOVING IN AND OUT:** Failure to remove an exhibit in the allowed time will give Nebraska Agri-Business Association the right to remove and place same in a warehouse, subject to the exhibitor's disposition; its payment of all charges and no liability to Nebraska Agri-Business Association. All exhibits must remain intact until the convention is closed.
- RIGHTS OF NEBRASKA AGRI-BUSINESS ASSOCIATION IN EVENT EXPOSITION IS NOT HELD:** Should any emergency arise previous to opening the Convention which would prevent its scheduled opening, such as destruction or damage of the facility by fire, windstorm, strikes or acts of God, etc., or declaration of emergency by the President, it is expressly understood and agreed that Nebraska Agri-Business Association may retain as much of the payment for an exhibit as is necessary to cover the expenses incurred up to the time of such emergency.
- The Trade Fair is produced by and is the property of Nebraska Agri-Business Association, which provides all show management functions and established all show policies.
- EXPOSITION LOCATION:** CHI Health Center, 455 N 10th St., Omaha, NE 68102, Ph: (402) 341-1500, Fax: (402) 991-1501.
- DATES:** January 8-9, 2019.
- LICENSE FEES & ROYALTIES:** Exhibitor agrees to pay when due all royalties, license fees or other charges occurring or becoming due to any firm, person or corporation by reason of any music, either live or recorded, or other entertainment of any kind or nature, played, staged or produced by the Exhibitor, its agents, employees or subtenants within the premises covered by this License Agreement including but not limited to, royalties or licensing fees due to BMI, ASCAP or SESAC. Exhibitor agrees to hold harmless NeABA, its agents and employees against any and all such claims and charges, and to defend, at its own expense any and all such claims and charges. Exhibitor shall have the right, however, to protest and, if desired, to litigate and adjudicate any and all such claims.